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**Assam Rajiv Gandhi University of Cooperative
Management (ARGUCOM)
(A Govt. of Assam University)**
Recognised by UGC and member of Association of Indian Universities
Basic Tinali, Gadadhar Nagar, Joysagar, Sivasagar-785 665

Resolution of Joint meeting of Executive Council (25th) & Finance Committee (5th) held on 03 August, 2019 at Conference Hall, Office of the Registrar of Cooperative Societies, Government of Assam.

Time: 11:00 AM

Venue: Conference Hall, RCS Office,
Khanapara, Guwahati

Members Present

1. Prof. M. Kakati, Vice Chancellor & Chairperson- Executive Council
2. Dr B K Das, Retd. MD, Numaligarh Refinery Limited –Member EC
3. Dr Manoj Jain, Chartered Accountant Member FC
4. Shri Kiran Kakati Member FC
5. Ms. Kabita R Das, Addl RCS, Government of Assam- Invitee
6. Shri Nabanit Saikia, AFS FAO, O/o Registrar of Cooperative Societies and Member- FC
7. Shri Binimoy Rajkhowa, AFS FAO, Financial Adviser, Cooperation Department and Member- FC
8. Shri Durlov Bora Registrar ARGUCOM & Member Secretary EC

The meeting was presided over by Prof. Munindra Kakati, Vice Chancellor, ARGUCOM & Chairperson, Executive Council. The Chairperson welcomed the members and the invitees. After a threadbare discussion, the Council resolved the following agenda items.

Item no.	Item Detail	Resolution no.	Resolution details
1.	Confirmation of the resolutions of 24 th Meeting of the Executive Council held on 18 June, 2019.		Confirmed
2.	ATR of the 24 th Meeting of the Executive Council held on 18 June, 2019.		Confirmed

Munindra

Dr Manoj

3.	<p>Discussion on Budget and Utilization certificate.</p> <p>Government of Assam has earmarked 142 Lakhs under salary head Rs.90 Lakhs under non-salary and Rs.100 Lakhs for creation of assets. The three budgets are placed for discussion and approval. The UC for the year 2018-19 is placed for consideration.</p>	1/25.	<p>EC & FC directed to submit Proposal for salary amounting to Rs. 1.42 Crores including salary of sanctioned posts, non-sanctioned posts (teaching & non-teaching) as budgeted by the Government of Assam for the year 2019-20 through Registrar of Cooperative Societies.</p> <p>Proposal for 90 Lakhs under non-salary also to be submitted, however 10 % within 90 Lakhs to be earmarked for corpus as per Act of the University. Copy of the Act to be attached along with.</p> <p>Proposal for Rs. 100 Lakhs will be submitted after receiving administrative approval of Rs. 22.69 Crores and proposal for Rs. 2.16 Crores budgeted, be also submitted.</p> <p>EC & FC discussed the three conditions in the letter no. COOP.252/2018/51 dated 22.02.2019 for payment of salary in 2018-19. Since Govt. of Assam has given salary for both sanctioned and non-sanctioned (teaching & non-teaching) post, the EC directed the University to give u/c for the entire amount spent on salary for sanctioned as well as non-sanctioned posts.</p>
4	<p>Budget for 3 nos. of studies at the University.</p> <p>Three nos. of studies are proposed under School of Entrepreneurship & Management, School of Innovation & Technology and School of Public policy & Law with a budgetary provision of Rs. 80,000, Rs.60,000 & Rs.65,000 respectively. The amount may either be earmarked under non-salary budget from the interest accrued of corpus fund.</p> <p>EC may approve.</p>	2/25.	<p>EC & FC approved the three budgets for the studies. The amount is to be earmarked from the interest accrued from the corpus deposit.</p>
5	<p>Budget for Mahatma Gandhi 150 year birth centenary.</p>	3/25.	

Manish

M. Mohan

The Governor of Assam has directed all Universities to celebrate the 150th birth anniversary of Mahatma Gandhi. ARGUCOM has also prepared an exhaustive agenda for the same. The budget is placed for approval

The budget for the same has been approved. EC advised to include the word cooperatives in the theme for the workshop.

6 **VC special allowance enhancement:**
The Ministry of HRD, Govt. Of India has revised the special allowance of VC by a factor of 2.25 from the existing Rs.5000/- to Rs. 11,250/- (Rs.5000 X 2.25) vide letter no.1-4/2017-U II dated 28th January, 2019. In response to this letter GU & KKHSOU has revised the special allowance of VC. Matter is placed before EC for consideration of Special allowance in line with GU.

4/25.

EC & FC Approved as the same is in line with GU orders which states that the special allowance of the Vice Chancellor be revised from Rs. 5000/- per month to Rs. 11,250/- per month w.e.f. 01.07.2017.

7 **Revival of Rs. 2.16 crores for building at permanent campus:**
The matter is placed for discussion and opinion.

5/25.

EC & FC advised to submit S/d proposal after administrative approval of Rs. 22.69 Crores by Govt. of Assam.

8 **Discussion on Master Plan:**
The revised Master plan is placed for discussion.

6/25.

Approved for submission to Government of Assam.

9 **Annual audited accounts:**
The audited accounts for FY 2017-18 are placed.

7/25.

EC & FC advised to send the complete audited accounts report of FY 2017-18 to Dr. Manoj Jain, CA and member of Finance Committee.
His suggestions thereafter be sent to the CA group for incorporating in the Audit Report

10 **Petition of multi-tasking staff for enhanced wages:**
The petition of the multi-tasking staff for enhanced wages is placed for discussion. EC may intervene.

8/25.

EC & FC advised to explore.
Besides, EC advised to explore possibilities of engaging the staff under job contract not man contract. The matter

			will be finalized in the subsequent meeting
11	<p>Proceedings of Academic Council and Purchase Committee meeting</p> <p>The proceedings of the recent meetings are placed for kind consideration.</p>	9/25	The Proceedings of Academic Council and Purchase Committee meeting have been approved.
12	Any other Matter		
12.1	<p>Nominee of EC for Selection Committee for selection of Officers:</p> <p>Earlier the vide resolution no. 11/21 of the 2nd EC meeting held on 28.09.2019, Shri J. Mahanta, RGIPT was nominated into the aforesaid committee. However since Shri Mahanta is not with RGIPT presently, EC may please nominate another member for inclusion into the Selection Committee for selection of Officers of ARGUCOM.</p>	10/25	Dr. B.K. Das is approved as EC nominee for Selection Committee for selection of Officers
12.2	<p>Budget for National seminar in Management</p> <p>The budget for a proposed National seminar scheduled for November 16, 2019 is attached. The University plans to explore funding from ICSSR. However a grant of Rs. 50,000/- would be necessary from the University as in earlier seminar held on November, 2017. EC may approve</p>	11/25	EC approved the proposed grant of Rs. 50,000/- for National seminar in Management
12.3	<p>Renewal of Contract of services of In charge Liaison Office; Guwahati, Assistant Professors (contractual) and Multi tasking staff.</p> <p>i) Shri Ramani Ranjan Das has been engaged at Guwahati as i/c Liaison Office on a consolidated remuneration of Rs. 6500 - per month.</p> <p>ii) The period of employment (11 months) of Ms. Mayuri Sharma, Ms. Bhupali Saikia, Ms. Sudeshna Bordoloi, Ms. Bishakha Chetia & Hemanta Chutia, Assistant Professors (contractual) expires on 31.08.2019. The services of the incumbents may be extended w.e.f. 06.09.2019 with salaries as below as per previous terms and</p>	12/25	<p>i) Services of Shri Shri Ramani Ranjan Das, engaged at Guwahati as i/c Liaison Office on a consolidated remuneration of Rs. 6500 - per month is extended w.e.f. 01.08.2019 till 31.01.2020.</p> <p>ii) Services of Ms. Mayuri Sharma, Ms. Bhupali Saikia, Ms. Sudeshna Bordoloi, Ms. Bishakha Chetia are extended w.e.f. 06.09.2019 till 05.02.2020 (Six months) with consolidated pay of Rs. 20,000 - per month for each and Rs.25000/- per month for Shri Hemanta Chutia for and as per previous terms and conditions .</p>

conditions. EC may advise on the period of the renewal.

- iii) The period of employment (5 months) of following Assistant Professors (contractual) expires on 08.10.2019. The services of the incumbents may be extended w.e.f. 14.10.2019 with salaries as below as per previous terms and conditions. EC may advise on the period of the renewal

Name	Total Monthly Emoluments (Rs.)
Dr. Jewel Mayur Phukon	25,000
Subhasis Borpujari	25,000
Dr. Sangita Borah	25,000
Amrita Devi	25,000
Bishnubrat Hazarika	20,000
Nazmin Sultana	20,000
Jasmine Ara Begum	20,000
Rinku Mani Roy	20,000
Toshleema Ullah	20,000


- iv) The period of employment of following Multitasking staff (contractual) expires on 19.09.2019. The services of the staff may be extended w.e.f. 25.09.2019 with an administrative break as given previously and as per earlier terms and conditions.

Name	Emoluments presently drawn per month in INR
Jitu Saikia	10500/-
Pratul Sarmah	9000/-
Syed Sarifur Rahman	6500/-
Himanka Gogoi	7000/-
Ranju Saikia	6500/-
Puberun Borah	6500/-
Bharti Koch	6500/-
Tarumoni Buragohain	6500/-
Manuranjan Dutta	6500/-
Sarat Hazarika	6500/-
July Begum	6500/-
Sarif Ahmed	6500/-

- iii) Services may be extended w.e.f. 14.10.2019 to 13.04.2020 upon satisfactory completion of the present contractual period with the same remunerations presently drawing and as per existing terms and conditions.

- iv) The matter is discussed under resolution no. 8/25. The matter may be placed in the next EC for final decision.

The meeting ended with a vote of thanks from the Chairman


Shri Durlov Bora
Registrar
ARGUCOM


Prof. Munindra Kakati
Vice chancellor
ARGUCOM